



JAIN HERITAGE

a Cambridge School

Learn.

Explore.

Imagine.



APPLICATION FOR ADMISSION

STUDENT'S RECENT
COLOUR
PHOTOGRAPH

No.

(To be filled by the office)

FOR ACADEMIC SESSION [] DATE OF ADMISSION

--	--	--	--	--	--

ADMISSION NUMBER

--	--	--	--	--	--	--	--

HOUSE

--	--	--	--	--	--	--	--

SYLLABUS:

GRADE:

(Please use block letters to fill all details. Please tick (✓) the appropriate box where required)

PARTICULARS OF THE CHILD

1. Name:

(Please underline the surname)

2. Date of birth: (Day) (Month) (year)

3. Age (as on 01 June 20__): (years) (Months) Days

4. Place of birth:

5. Gender:

6. Class to which admission is sought:

Curriculum:

☐

IGCSE

☐

CBSE

7. Nature of admission sought : ☐ Day Boarding ☐ Week Boarding
☐ Residential

8. Residence information

*a) Address for communication: _____

PIN: _____ Telephones: _____

SMS priority No.: _____

*b) Permanent address: _____

PIN: _____ Telephones: _____

9. Nationality: _____ Passport No.: _____

10. Religion: _____

*11. Category ☐ General ☐ BC ☐ SC ☐ ST

12. Mother tongue: _____

13. Identification Marks (1) _____

(2) _____

14. Languages used at home: _____

15. Current level of English: _____

☐ New to the language

☐ Familiar with the language

☐ Confident user of the language

☐ Fluent user of the language



16. Details of previous schooling:

Name & locations of schools attended previously (beginning with the most recent)	Period of study		Reasons for changing school
	From	To	
	Class Year	Class Year	

17. Prizes/ distinction awarded for academic and other activities:

*18. Does your child have any physical challenges, learning difficulties or special needs?
If yes, give details. (*Please enclose diagnostic report)

19. Has your child ever participated in a special education programme (i.e. gifted and talented, learning difficulty and speech or language therapy, IEP) in the last five years, and has the child received any learning support?

☐ Yes ☐ No if yes, please describe. Please enclose any test results.

20. Health Information

*a) Blood group & Type: _____

*b) Immunisation history (Please attach photocopy of immunisation card):

*c) Any food allergy (if known, the treatment given normally):

*d) Any drug allergy:

e) Any other history that needs to be told to the School Doctor:

☐

Asthma

☐

Migraine

☐

Sinusitis

☐

Any bleeding disorders

f) Past medical history (Any significant past illness or surgeries):

MEDICAL PERMISSIONS: I give my consent to the school nurse to administer over the counter medication for common ailments. I am conscious of the fact that the medication rarely may produce unwanted side effects.

☐

Yes

☐

No

EMERGENCY PERMISSION: I give my consent for emergency measures to be taken in case of emergency situation due to an accident/ violent injury/ medical or surgical emergency with the understanding that I (the father/ the mother/ the guardian of the student) shall be notified/ informed as soon as possible. The school will accept no responsibility for any unforeseen incident that may occur due to the administration of medicine/ treatment in both emergency and non emergency situations, though necessary precautions are taken.

Father's Signature: _____

Mother's Signature: _____



21. Has your child ever been subject to any seriously disciplinary procedure?

☐

Yes

☐

No

If yes, please describe and enclose any test results.

22. Has your child ever repeated any grade level?

☐

Yes

☐

No

If yes, please describe and enclose any test results.

23. Has your child skipped any grade level?

☐

Yes

☐

No

If yes, please describe and enclose any test results.

24. Choice of additional languages

a) Language 2 (from Grade-1 to Grade-IV)

Options:

☐

Hindi

☐

Telugu

☐

French

b) Language 3 (from Grade- V to Grade- VIII)

Options:

☐

Hindi

☐

Telugu

☐

French



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25. Family particulars

	<i>Father</i>	<i>Mother</i>
<i>Name</i>		
<i>Qualifications</i>		
<i>Occupation & Designation</i>		
<i>Office address</i>		
<i>Office telephones</i>		
<i>Mobile phones</i>		
<i>E-mail address</i>		
<i>Nationality</i>		
<i>Passport No.</i>		

FATHER
PHOTOGRAPH

MOTHER
PHOTOGRAPH

Signature

Signature



26. Persons to be contacted in case of emergency (other than parents):

<i>Name</i>	<i>Occupation</i>	<i>Address</i>	<i>Telephone</i>

27. Particulars of local guardian (If parents do not reside in Hyderabad):

<i>Name</i>	
<i>Qualifications</i>	
<i>Occupation & designation</i>	
<i>Office address</i>	
<i>Office telephones</i>	
<i>Mobile phones</i>	
<i>E-mail address</i>	
<i>Nationality</i>	
<i>Passport No.</i>	

*Please affix recent
colour passport size
photograph of the
Guardian
(compulsory)*



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28. Sibling information

Name	Age	Gender	Class	School/College/Occupation

29. Questions to Parents

a) How does your child usually adjust to a new situation?

☐

Easily

☐

Enthusiastically

☐

Reluctantly

☐

Fearfully

☐

Stressfully

b) Are you applying for any other children at Jain Heritage a Cambridge School?

☐

Yes

☐

No

30. What are the areas in which you as a parent could contribute to enrich school life in terms of time, skills, etc?

☐

Academics

☐

Sports

☐

Culture

☐

Medical Profession

☐

IT

Please specify particular field of interest _____



31. What kind of activities has your child shown special proficiency in? Please (✓) one or more options that are relevant.

<input type="checkbox"/> Outdoor games	<input type="checkbox"/> Indoor games	<input type="checkbox"/> Athletics or other sports
<input type="checkbox"/> Vocal music	<input type="checkbox"/> Instrumental music	<input type="checkbox"/> Dancing
<input type="checkbox"/> Visual arts	<input type="checkbox"/> Crafts	<input type="checkbox"/> Creative writing
<input type="checkbox"/> Debating & Elocution	<input type="checkbox"/> Quizzing	<input type="checkbox"/> Dramatics
<input type="checkbox"/> Community service	<input type="checkbox"/> Adventure activities	<input type="checkbox"/> Yoga

Others: _____

32. Child self-assessment (Grade III and above)

This is a self-assessment to be done by all children above Grade III. The child must respond to the statements on his/her own. Parents may help the child understand the statements. This is not part of the admission test and the results are not used to determine the admission of the child.

	Strongly agree	Agree	Strongly disagree	Neither agree nor disagree	Disagree
<i>I am a curious person, I love asking questions</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I can express my feelings and thoughts in words, in different languages</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I am willing to try new things in unfamiliar ways</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I know myself, others and the world around me</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I am honest, responsible and principled</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I love helping others and am sympathetic</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I respect the views, values and traditions of other individuals and cultures</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I am organised and like to participate in all areas of school life</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>I reflect on what I do and say and accept criticism when wrong</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>My goals/ aspirations for the future</i>	_____				

DECLARATION

I, _____ (Father/ Mother/ Guardian)
declare and agree to abide by the following

1. That the school management reserves the right to change, at anytime, any of the rules and regulations of the school, including those pertaining to the admission and withdrawal of students.
2. That, I am required to submit the Transfer/ Leaving Certificate from the previous school within 15 days of his/ her joining the school, failing which the school will have the right to cancel the admission. In case of non-submission of the Transfer/ Leaving Certificate for whatsoever reason and my ward is not allowed to appear for the Board Examination, I will not hold the school responsible for the same.
3. **That once my ward is selected for admission, I shall be responsible for the regular and timely payment of school fees and other dues, as fixed and changed from time to time by the school failing which I will be liable to make the late payment fine as prescribed by the school. The school reserves the right to strike the name of my ward off the rolls and/ or stop him/ her from appearing for even the examination on account of non-payment of fees and other dues. I further understand that there will be no refund of fees if my ward is withdrawn from the school for whatsoever reason. In case my ward is withdrawn in the middle of an academic year, for whatsoever reason, I will have to pay the full fees for the entire academic year. We understand that we can only withdraw our ward at the end of the session, and we will give at least two (2) months notice prior to the commencement of the next session, failing which we will have to pay the full fees for the whole session.**
4. That I will withdraw my ward from school if the Principal feels that his/ her presence in the school is detrimental to the interests of the institution in any way.
5. That the school reserves the right to expel my ward anytime, including the final external examination period, for indulging in any act of gross misconduct/ indiscipline. Also, that any action taken by the school on any matter concerning my ward will be final and binding on me.
6. That the final internal/external examination certificates of my ward will be collected from the school personally by the father/ mother/ guardian, as the case may be, and not by any other person.
7. That I am fully aware of the nature of all activities undertaken by the school students such as various games and sports, camping, excursions, trekking and mountaineering among other things, and know clearly the risks involved and that I would not hold the school responsible for any accident in course of these, involving my ward, causing any injury or fatality despite the school's best efforts of providing proper safety and security.
8. That I give consent to use photographs of my ward in the magazines, flyers, prospectus, advertisements and other publications of the organization. I agree to present my ward at the required venues and times for the purposes. Also, I agree that these photographs will be the property of the organization and may be used by the school for the aforesaid purposes even after I withdraw my ward from the school.
9. We understand that the application fee once paid is non-transferable and non-refundable. The school on accepting the fee is in no way bound to give admissions to the applicant. Admission will be granted to eligible applicants who meet the admission criteria. The decision of the school management regarding admission is final.
10. That I am aware that there is a different fee structure for different students within the class, based on the year of admission.
11. **In general, a yearly increase of up to 15% in the fees may be expected.**
12. That we understand promotion to the next class is not automatic. It will be granted at the end of every academic year in accordance with the school promotion policy and other rules and regulations which may vary from time to time.
13. That any dispute would be subject to exclusive jurisdiction of the courts at Hyderabad and the disputes shall be settled by a sole arbitrator in accordance with Arbitration & Conciliation Act, 1996.
14. We hereby certify that all the information provided by us in this form is correct. We fully understand that the school, on accepting the Application Form of our ward, is not in any way bound to grant admission. We also accept that the decision of the Principal/ school regarding admission will be final and binding on us. We undertake to abide by all the school rules.

Date:

Place:

Signature of the Parent



Mandatory Documents

For office use only

Documents submitted along with the form

1. *An attested photocopy of the child's birth certificate issued by the relevant Municipal Corporation or Passport copy for date of birth proof.* ☐
2. *Transfer / Leaving Certificate from the school in which the candidate has been studying at the time of admission to Jain Heritage a Cambridge School.* ☐
3. *Original of the present school report card or the year before report card.* ☐
4. *Ten passport size colour photographs of the child.* ☐

Counselor's signature

Principal's Signature



TRANSPORTATION FORM

(for use by Transport Cell)

NAME OF THE STUDENT: _____ Grade: _____

☐

Day Boarder

☐

Week Boarder

☐

Residential

Name of the person who would be picking/dropping the child: _____

Residential Address: (1) _____

_____ City: _____ Pin: _____

Address (2): _____

_____ City: _____ Pin: _____

Phone No: (R) _____ (Mob) _____

Nearest Landmark: _____

One Way Transport ☐

Two-way Transport ☐

I/We hereby request Jain Heritage a Cambridge School to provide daily transport to my aforesaid ward to attend the school. I/ We have apprised my/ our self of the current transport routes run by the school. In case the school transport does not cover this point or if the school transport ceases to ply to this point, I/ We will make arrangements to pick up/ drop my/ our son/ ward at the nearest stop advised by the school. I/ We undertake that my/ our child/ ward shall abide to and follow all the Rules, Regulations, DO's and Don'ts as prescribed and may be prescribed by the school. I/ We understand that all reasonable safety precautions are followed by the school. I/ We do release, absolve, indemnify, and hold harmless Jain Heritage a Cambridge School, their officers, employees, directors their agents, representatives, or assigns. (I/ We) hereby waive all claims, liabilities, and/ or suits against Jain Heritage a Cambridge School, officers, employees, management, directors, their agents, representatives, or assigns, for any injury to (my child/ ward) or any loss due to the use of such transport.

I/ We agree to pay the school transport fee prescribed by the school and I understand that this is an annual charge which is non refundable.

Signature: _____

Date: _____



UNDERTAKING FORM BY PARENT

I Mr. / Mrs. _____ **(father/ mother) of**
Master / Baby. _____ **aged** _____ **(years)** hereby give my consent to support and cooperate with the school authorities in the remediation and development of academic performance of my child. I completely understand that my child needs to put in extra efforts and will ensure that my child and I will cooperate with the school authorities. It is my responsibility also to motivate and work with the child in improving the academic performance.

Signature of the Principal

Signature of the Parent

Date:

UNDERTAKING FROM PARENT FOR PAYING FEE IN CASH

I hereby declare that I will be paying the fee by cash as per the terms of the fee structure. In case of failing to pay the fee before the due date, I am liable to pay the fee with a late fee of Rs.100/- per day.

Name of the Student:

Signature of the parent

Class:

Date:



MID-TERM WITHDRAWAL POLICY

(In terms of Tuition Fee & Transportation Fee)

We here by understand and agree that we will be liable to pay the complete fee **(Tuition Fee, Transportation of all the terms & any other fee payable)** for that particular academic year for our child / children to the school incase we withdraw or stop our child/ children from attending the school before the completion of the academic session as per the school calendar. And we also understand that there will be no refund of fees if the ward is withdrawn from the school for whatsoever reason.

Name of the Student:

Signature of Father / Mother

Class:

Date:



UNDERTAKING FORM BY PARENT

I Mr. / Mrs. _____ **(father/ mother) of**
Master / Baby. _____ **aged** _____ **(years)** hereby give my consent to support and cooperate with the school authorities in the remediation and development of academic performance of my child. I completely understand that my child needs to put in extra efforts and will ensure that my child and I will cooperate with the school authorities. It is my responsibility also to motivate and work with the child in improving the academic performance.

Signature of the Principal

Signature of the Parent

Date:

Parent Copy

UNDERTAKING FROM PARENT FOR PAYING FEE IN CASH

I hereby declare that I will be paying the fee by cash as per the terms of the fee structure. In case of failing to pay the fee before the due date, I am liable to pay the fee with a late fee of Rs.100/- per day.

Name of the Student:

Signature of the parent

Class:

Date:



MID-TERM WITHDRAWAL POLICY

(In terms of Tuition Fee & Transportation Fee)

We here by understand and agree that we will be liable to pay the complete fee **(Tuition Fee, Transportation of all the terms & any other fee payable)** for that particular academic year for our child / children to the school incase we withdraw or stop our child/ children from attending the school before the completion of the academic session as per the school calendar. And we also understand that there will be no refund of fees if the ward is withdrawn from the school for whatsoever reason.

Name of the Student:

Signature of Father / Mother

Class:

Date:

Parent Copy



Transport Distance & Slot Confirmation

(To be filled by the Parent)

NAME OF THE STUDENT: _____ Grade: _____

Residential Address: _____

_____ City: _____ Pin: _____

Phone no: (R) _____ (Mob) _____

Nearest Landmark: _____

One way transport ☐ Two way Transport ☐

(To be filled by the Transport Incharge)

No. of kilometers from School to the Residence: _____

Slot which your ward falls into:

S.No	Slot	Slot fee per term		Slot Applicable
		Two Way	One Way	
1	Below 3 kmts			
2	Below 5 kmts			
3	Below 10 kmts			
4	Below 10 kmts			

I / We agree to pay the school transport fee prescribed by the school and I understand that this is an annual charge which is non refundable. *(kindly read the terms & condition on page no. 17)*

Signature of the Transport Incharge

Signature of the Mother

Signature of the Father

Date:

Date:

Date:

Note : The below rules & regulations to be printed on the back side of Transport Distance & Slot Confirmation (Annexure - V) page.

TRANSPORTATION

Rules & Regulations

1. Whether the child opts for school transport for more than a week at a stretch then the entire term fee for transportation will be applicable, as per the slab will be payable.
2. There will be no change in pick-up and drop point in between the terms.
3. In case the school transport does not cover the area or if the school transport stops to ply to that area, the parents shall make their own arrangements to pick up/drop of their child at the nearest stop as advised by the Transport Desk.
4. I/We undertake that my/our child/ward shall abide to & follow all the rules & regulations do's & don'ts as prescribed and may be prescribed by the School Management.
5. If the child is late for more than 5 minutes, then the Parent has to arrange for own transport on that day, as it will effect the entire route.
6. Any change in between the route in a year will be decided by the transport desk and the time variation will be 10 -15 min before or after your allotted time.
7. In-case of any change in the route (pick up/dropping) due to the shifting of the residence or any other such reasons a new pickup point and dropping point shall be decided by the transport desk taking into consideration the prevailing route. The Parents will have to follow the new timings of pick up/ dropping.
8. If the bus comes late or any problem with the bus, the changed route point & timings will be informed in advance to you by our Escort or Transport Desk and accordingly your child has to come to that point and pick the bus on time.
9. The school shall drop the child apart from the regular pick up/ drop only when it is a medical emergency.
10. If any complaints related to the transport (timing, route change, rash driving, route behavior of the driver/ escort) could be informed through mail to the Transport Desk (jgitransportdesk@gmail.com) or ring to No.9392767605.



Transport Distance & Slot Confirmation

(To be filled by the Parent)

NAME OF THE STUDENT: _____ Grade: _____

Residential Address: _____

_____ City: _____ Pin: _____

Phone no: (R) _____ (Mob) _____

Nearest Landmark: _____

One way transport ☐ Two way Transport ☐

(To be filled by the Transport Incharge)

No. of kilometers from School to the Residence: _____

Slot which your ward falls into:

S.No	Slot	Slot fee per term		Slot Applicable
		Two Way	One Way	
1	Below 3 kmts			
2	Below 5 kmts			
3	Below 10 kmts			
4	Below 10 kmts			

I / We agree to pay the school transport fee prescribed by the school and I understand that this is an annual charge which is non refundable. *(kindly read the terms & condition on page no. 17)*

Signature of the Transport Incharge

Signature of the Mother

Signature of the Father

Date:

Date:

Date:

Note : The below rules & regulations to be printed on the back side of Transport Distance & Slot Confirmation (Annexure - V) page.

TRANSPORTATION

Rules & Regulations

(Parent Copy)

1. Whether the child opts for school transport for more than a week at a stretch then the entire term fee for transportation will be applicable, as per the slab will be payable.
2. There will be no change in pick-up and drop point in between the terms.
3. In case the school transport does not cover the area or if the school transport stops to ply to that area, the parents shall make their own arrangements to pick up/drop of their child at the nearest stop as advised by the Transport Desk.
4. I/We undertake that my/our child/ward shall abide to & follow all the rules & regulations do's & don'ts as prescribed and may be prescribed by the School Management.
5. If the child is late for more than 5 minutes, then the Parent has to arrange for own transport on that day, as it will effect the entire route.
6. Any change in between the route in a year will be decided by the transport desk and the time variation will be 10 -15 min before or after your allotted time.
7. In-case of any change in the route (pick up/dropping) due to the shifting of the residence or any other such reasons a new pickup point and dropping point shall be decided by the transport desk taking into consideration the prevailing route. The Parents will have to follow the new timings of pick up/ dropping.
8. If the bus comes late or any problem with the bus, the changed route point & timings will be informed in advance to you by our Escort or Transport Desk and accordingly your child has to come to that point and pick the bus on time.
9. The school shall drop the child apart from the regular pick up/ drop only when it is a medical emergency.
10. If any complaints related to the transport (timing, route change, rash driving, route behavior of the driver/ escort) could be informed through mail to the Transport Desk (jgitransportdesk@gmail.com) or ring to No.9392767605.

JHCS - Kondapur: Survey No-187, Beside Deccan Chronicle Holdings Ltd, Botanical Garden Road, Masjid Banda, Kondapur, Hyderabad-500 084, A.P. Ph: 040-4475 5252

JHCS - Maharajpet: Survey No-13, Maharajpet Village and GP, Shankerpally Mandal, R R District, A.P. Ph: 040-4475 5252.

JHCS - Shamirpet: Survey No-52, Opp. HP Petrol Bunk, Siddipet Road, Majeedpur Village, Shamirpet Mandal, R R District, A.P. Ph: 040-4261 7283. (Main Campus)

JHCS – Visakhapatnam: D.No-9-1-47/6, Resapuraniapalem, Beside QMB Church, Opp.Swarna Bharathi Indoor Stadium, Rama Talkies - Maddilapalem Road, Visakhapatnam-530013. A.P. Ph: 0891-2502211.

JHCS – Nagpur: Survey No- Behind HLL Godown, Chicholi Village, Katol-Kamaleshwar Road, Nagpur (Rural)-441501, Maharashtra. Ph: 0712-6464531. (Main Campus)